

TOWN OF EAU PLEINE, PORTAGE COUNTY ROAD SUPERVISOR

SCOPE OF RESPONSIBILITY

This is a full-time (40hrs/wk) skilled position of considerable responsibility. Work involves responsible and efficient operation of heavy equipment and the routine and light maintenance of assigned equipment. Employee is expected to exercise independent judgement on the job and report to the management conditions beyond the employee's control and request assistance.

QUALIFICATIONS:

- High school graduate or equivalent. Must have one year experience that includes:
 1. Constructing or maintaining roads and ditches; OR
 2. Commercial construction building experience; OR
 3. Operating varied related farm equipment

NECESSARY SPECIAL QUALIFICATIONS:

- Possession of a valid Wisconsin Class A Commercial Driver's License (CDL) without air brake restrictions.
- Must be able to consistently respond within a reasonable amount of time for snow emergencies and other critical needs

DUTIES TYPICAL FOR THIS POSITION. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Performs manual labor road maintenance tasks that include cutting brush, trimming and cutting trees using tractor w/mulcher head along with hand and power tools, mowing roadsides, maintaining road right-of-away for approximately 53 miles of Town roads, cleaning out culverts, putting up traffic control signs and installing address signs.
- Operates automotive and road construction equipment for snow plowing, sanding, hauling road materials and transporting equipment.
- Performs routine servicing and light maintenance of equipment, including attaching and removing plow blades (75-100 lbs), changing oil, lubricating, changing windshield wiper blades, and similar maintenance.
- Operate grader to repair and maintain roads, shoulders and ditches
- Performs winter road maintenance program; operates automotive equipment including trucks over 18,000 GVW to plow snow and sand roads.
- May operate tractor with required attachments (i.e. loader, mulching head, flail mower, brush cutter, etc.), truck with sweeper
- Maintain regular and predictable attendance, works overtime hours as required.
- Develops solutions to work issues that add value to our residents and Town
- Performs related work as required.

KNOWLEDGE, SKILLS & ABILITIES

- Knowledge of proper safety precautions required when using power equipment, grass mowers, etc.
- Knowledge of the capabilities, limitations and hazards involved in operating assigned equipment
- Skill in operating assigned winter road maintenance equipment
- Knowledge of the principles and practices of highway construction and maintenance
- Ability to operate trucks and equipment effectively, safely, and efficiently.
- Ability to accurately calculate and record material quantities and perform legible documentation of various work activities
- Ability to work outdoors in adverse weather conditions.
- Ability to perform routine operations without close supervision.
- Ability to follow both oral and written instructions
- Ability to recognize equipment in need of maintenance
- Ability to contribute to a positive work culture that fosters excellent customer service and teamwork

COMPENSATION

Salary Range: \$20 - \$25/hour based on experience/qualifications. Matching 3% contribution of employee's base salary to the individual's existing 401K.

Please submit applications and/or resume:

Town of Eau Pleine, Portage County

3191 State Highway 34

Junction City, WI 54443

Electronically:

clerk@tn.eaupleineportage.wi.gov

Subject: Application